

# **CCC BUDGET COMMITTEE**

## **Minutes of the Meeting**

### **Committee Members:**

Mariles Magalong  
Terrill Mead  
Ysrael Condori, student

Donna Floyd  
Wayne Organ\*

Erika Green  
Seti Sidharta

\*- absent

### **BUDGET COMMITTEE MEETING**

Wednesday, September 19, 2012 @ 2:00 p.m.  
Room AA-216

1. The meeting schedule was changed to third Tuesday of the month for the remainder of the semester, in AA-216, to the following dates:

- October 16, 2012
- November 20, 2012
- December 18, 2012

If everyone is okay with the above, the Spring semester will be scheduled in the same manner.

2. The 2011-2012 Budget Augmentation Funds from the Foundation had an ending balance of over \$21,000. This is enough to fund all the units that were denied funding last semester. It was determined at the College Council meeting on May 2, 2012 that units whose funding requests were denied will be funded if there are carry-over dollars from 2011-2012. Therefore, notices will be given to the following departments that their funding request will be granted for 2012-2013:

- |                           |   |         |
|---------------------------|---|---------|
| • Business & Real Estate  | - | \$3,000 |
| • Culinary Arts           | - | 3,000   |
| • Financial Aid           | - | 3,000   |
| • Health & Human Services | - | 3,000   |

The \$3,000 request by ESL department will not be granted as it has already been funded by BSI.

3. The Budget Augmentation process used last semester was discussed at length, and the committee agreed to revise/clarify the forms, guidelines and process to be used this year. Erika will draft the revisions, Seti will review/critique it, and the rest of the committee will review the draft on or before the next committee meeting. Finally, it will be brought to College Council for review and approval.
4. The last agenda item was a discussion about the college operating budget and the possibility of creating an allocation model for it. The model could be patterned after the District allocation formula, or other college models, or some combination with tweaks that the college deems relevant/necessary. The following examples were brought forward:
  - An FTES-based model with several tiers – tier 1, a base allocation for all units; tier 2, based on FTES; tier 3 based on other factors.
  - Zero-based budgeting or some variation thereof.

- Rolling the prior year budget at a reduced rate, for example at 95%, and reallocating the remaining 5% using a rubric.
- Allocating by division, where the divisions would then use an internal process to distribute funds to its departments.

Everyone was encouraged to vet the above ideas with, and solicit further input from, their constituent groups. Whether or not Prop 30 passes, the college has to critically examine itself, review/redefine its mission, and plan accordingly. This strategic plan will then guide budgeting.

The meeting was adjourned at 3:05 p.m.